

A stylized red cardinal mascot, likely representing the University of Louisville, depicted in a dynamic, forward-leaning pose wearing white sneakers with black laces and red accents. The cardinal has a large, pointed crest and a yellow beak.

1. Students must have made an appointment through the admissions office of the college they will be visiting.
2. This form **must** be completed and submitted **no less than 24 hours prior** to your school counselor for approval. Your counselor will then notify attendance of your absence.
3. Documentation from the college that verifies the visitation took place on the date listed below must be submitted. The documentation must be submitted **within 2 school days** of the college visit to Mrs. Gaguski in the Main Office.
4. Once all of the above steps have been completed, the absence may be excused. Three college visitation days will be excused. Any additional college visitation days will be unexcused and count toward the fifteen unexcused absences permitted by the attendance policy.

I, _____, give _____ permission to
Parent /Guardian Student

visit _____ on _____.
College/School Date

Parent/Guardian

Student

School Counselor

November 2023